

GREAT BEND CITY COUNCIL MEETING

July 17, 2023

6:30 p.m.

Location – City Hall Council Chambers

The Council meeting will be livestreamed for public to view on our city council Facebook page, <https://www.facebook.com/gbcitycouncil/>.

AGENDA

Members present:

___ Mayor Cody Schmidt	___ Councilmember Cory Urban
___ Councilmember Kevyn Soupiset	___ Councilmember Lindsey Krom-Craven
___ Councilmember Brock McPherson	___ Councilmember Natalie Towns
___ Councilmember Alan Moeder	___ Councilmember Davis Jimenez
___ Councilmember Jolene Biggs	___ Attorney Allen Glendenning
___ Administrator Brandon Anderson	___ Clerk/Finance Director Shawna Schafer
___ Assistant Administrator Logan Burns	

OPENING: PLEDGE OF ALLEGIANCE

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Special Session held on July 3, 2023.
- b) **Claim's Warrant Register 7-17-23:** Covering 2023 bills to date.
- c) **Payroll Register P/R 7-14-23:** Covering payroll ending July 8, 2023, in the amount of \$430,127.06.
- d) **Appointments:** Mayor Schmidt will make appointments as appropriate.
- e) **Resolution 071723-A – 2023 GAAP Waiver:** Approval of Resolution 071723-A, requesting a GAAP Waiver for 2023. Each year the City requests a waiver from the Generally Accepted Accounting Principles (GAAP) for the reporting of Cities financial statements and to allow the City to use the regulatory basis of accounting under the Kansas Municipal Audit & Accounting Guide (KMAAG).
- f) **Notice of Revenue Neutral Rate Intent:** Approval for City Clerk/Finance Director Shawna Schafer to send the Notice of Revenue Neutral Rate Intent to the County Clerk.
- g) **Garbage & Refuse License:** Kevin Burton, DBA Estes Trash LLC, out of Great Bend, KS has applied for a garbage & refuse license. All requirements of the ordinance has been completed and recommend approval.
- h) **Agenda:** Approval of agenda as submitted or amended.

B. OLD BUSINESS

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS

The public is free to comment on items not listed on the agenda. Please address comments to the City Council as a body and be mindful of others who may also wish to speak by limiting comments to 3 minutes.

D. NEW BUSINESS

1. **Councilmember Reports:** Councilmembers will report on the boards and commissions that they serve on.

Recommendation: Informational item.

2. **Administrators Update:** City Administrator Brandon Anderson will present an update on what is happening within the City organization.

Recommendation: Informational item.

3. **CVB/Community Coordinator Report:** Community Coordinator Christina Hayes will present her monthly report.

Recommendation: Information item.

4. **Steve Baize Rezoning – 127 South US 281 Highway:** Steve Baize is the owner of the property located at 127 South US 281 Highway. He is currently looking to build a home that overlooks the pond at the property. Baize requested rezoning from LM-SC (Light Manufacturing-Service Commercial) to A (Agriculture) to be able to build a home on the property. This lot has previously completed a lot-split in order to separate the Agriculture zoning from Charter Energy that is located just to the south of the subject property. Assistant City Administrator Logan Burns will report.

Recommendation: Motion to adopt the findings of fact as prepared by City staff and recommended for approval by the Planning Commission. Motion to adopt Ordinance Number 4411 to rezone the subject real estate from Light Manufacturing-Service Commercial (LM-SC) to Agriculture (A).

5. **Utilities Trucks:** We are looking to purchase two mid-size trucks for utilities. These trucks will be utilized by our lab technician and utilities superintendent. We will be trading in our 2010 Ford F150s. Multiple bids were gathered with Ehler Chevrolet in Hoisington being the lowest bid at \$35,377.00 per truck. We were told that we can add \$500 per vehicle to allow for the possibility of finding trucks that are already built and at another dealership. If no truck is found, then it will be the original bid price and a minimum of 8 to 12 weeks with up to 26

weeks for delivery of a purpose-built vehicle. Public Works Director Jason Cauley will report.

Recommendation: Motion to approve the bid for Ehler Chevrolet for the purchase of two trucks not to exceed \$71,754.00.

6. **Brit Spaugh Park Design Services:** On June 5, 2023, city staff released the RFP for design services for the Brit Spaugh Park addition. Previous conceptual design and renderings, conceptual estimate and surveys were given to prospective bidders for the proposal. On June 30, 2023, city staff opened four proposals from design firms with the low bid coming in at \$85,400 from BG Consultants. The bid includes both design services and construction administration costs in the price and estimates a 6-month timeframe for construction documents to be completed. Assistant City Administrator Logan Burns will report.

Recommendation: Motion to approve the Mayor to sign the proposal from BG Consultants for \$85,400 for the design and construction documents for Brit Spaugh Park.

7. **Executive Session:** An executive session has been requested to discuss information deemed privileged in the attorney-client relation. The executive session shall include the Governing Body, the City Administrator, the Interim City Administrator, and the City Attorney.

Recommendation: A motion to recess into executive session for a period of ____ minutes to seek legal advice for pending legal matters pursuant to K.S.A. 75-4319(b)(2), consultation with an attorney for the body which would be deemed privileged in the attorney-client relationship. The regular meeting will resume at ____:____.

8. **Recess to Justice Center and Reconvene at Justice Center:** The Governing Body will recess and reconvene over at the new Justice Center 1121 Baker Avenue to take a tour of the building. This will be a part of the open meeting and open to the public if anyone wishes to join the council there. Following the tour, the regular city council meeting will adjourn at the Justice Center.

ADJOURNMENT